

PJ32 - Person Specification – Carer

Person Specification – Carer (page 1)

PERSON SPECIFICATION		
<b>1. JOB TITLE</b>		
ATTRIBUTES	ESSENTIAL	DESIRABLE
<b>2. PHYSICAL MAKE-UP</b>		
<ul style="list-style-type: none"> <li>Standards of general physical health and fitness required. <i>(e.g. Vision, hearing, ability to work under the particular conditions of the job).</i></li> </ul>	Physically able to maintain normal output for length of a shift	
<ul style="list-style-type: none"> <li>The extent to which first impressions are important. <i>(e.g. appearance, voice, manner, social experience and poise).</i></li> </ul>		
<b>3. ATTAINMENTS</b>		
What standard of general education does the work call for?	Reasonable literacy and numeracy required.	
<ul style="list-style-type: none"> <li>What standard of technical or professional education does the work call for?</li> </ul>	None – but will be required to achieve QCF Diploma 2.	
<ul style="list-style-type: none"> <li>What specialised training (if any) is required?</li> </ul>		
<ul style="list-style-type: none"> <li>What work experience is required?</li> </ul>		Working with people with learning difficulty 21+.
<ul style="list-style-type: none"> <li>Minimum age? (e.g. 18 for Carer)</li> </ul>	18.	
<b>4. SPECIAL SKILLS</b>		
<b>Does the work require:</b>		
<ul style="list-style-type: none"> <li>Facility of expression in speech and writing?</li> </ul>	Ability to form relationships	
<ul style="list-style-type: none"> <li>Competence in mathematics or arithmetic?</li> </ul>		
<ul style="list-style-type: none"> <li>Social skills?</li> </ul>		
<ul style="list-style-type: none"> <li>Administrative skills?</li> </ul>		
<ul style="list-style-type: none"> <li>Medical or other special care skills?</li> </ul>		
<ul style="list-style-type: none"> <li>Other special aptitudes or skills?</li> </ul>		

**PJ32 - Person Specification – Carer**

**Person Specification – Carer (page 2)**

<b>5. WORK ATTITUDES</b>		
<b>What particular attitudes are appropriate for a person holding this job in relation to:</b>		
• The working environment? (e.g. H&S consciousness)		
• Working colleagues? (e.g. team player)		
• Working superiors? (e.g. cooperative)		
• Customers? (e.g. caring)		
<b>6. DISPOSITION</b>		
<b>What kind of role does the job involve in terms of, for example:</b>		
• Reliability or steadiness?		
• Acceptability to others?		
• Being independent and accepting responsibility?		
• Work flexibility?		
• Influencing others, or taking the lead among them?		
• Maturity?		
<b>7. CIRCUMSTANCES</b>		
• Does the job involve travelling, or any other demands, e.g. shift working, working alone, which might cause the applicant concern?		
• What levels of expectation will the job satisfy in terms of pay and prestige?		